

School Advisory Council (SAC) - Meeting Minutes

Date: Wednesday, February 4, 2026

Time: 6:00 PM

Location: Smokey Drive Elementary

Attendance

Present: Deanna Jones, Katrina Longard, Jennifer Whattam, Michelle Sparks, Ashlee Toner, Katie MacPherson, Christina Garrett, Jill O'Brien (new community member)

Absent: Daniece Brade, Hannah Brillinger, Lindsay McKay, Jessy Garland

1. Welcome & Call to Order

- Meeting called to order by Chair, **Katie MacPherson**.
- Welcome extended to new community member **Jill O'Brien**.
- Agenda and previous meeting minutes approved.

2. Principal's Report

a) Curriculum / Registration

Mentioned that kids arriving late could be missing literacy as this is mostly done in the mornings when kids are most alert and focused.

Current enrollment is 258 from P/P-5.

February is registration month.

There will be an assembly in January about fair play.

Introduced school motto.

b) Lunch Program

Arriving hot in insulated bags.

Little to no waste.

Chicken fingers are a hit.

c) Field Trips

Neptune was a hit and the kids wrote thank you letters to Neptune. Slight problem with the buses.

SMOKEY DRIVE ELEMENTARY

P/P1 looking to do Aquarium and 1's and 2's looking to do Uniacke House.

d) Decodable Books

Katrina will update with amount by next meeting.

e) SAC Conference

Christina and Katie debriefed about the conference. Incident reports will be shared at these meetings. Made sure we were following best practices and Katrina confirmed all minutes are being posted to the school website for community members to see.

Katrina gave Katie the SAC email account access and administration.

f) Christmas Concert

Christmas concert was a hit and very well received.

2) Emergency Preparedness & Drills

Lockdown planned for February and email will be sent out.

3) Grant Money & Purchases

a) Current Balance

Grant balance: \$6,801.66

Kadoodle balance: \$7,457.76

b) Items / Requests

Kadoodle — Will be ordering iPads. Katrina will confirm the number that will be ordered. They are \$446 + tax. We need to factor in case costs and if charging stations will be needed and if so, how many?

Grant – SAC approved funding for hatching eggs (lamps, incubator, starter kit). Upfront costs for this will be roughly \$775 + tax. Will be good to use for future years. Exact costs to be confirmed at the next meeting; however, new balance after purchase will be roughly \$5910.66.

4) Photos (Retakes & Vendor Selection)

Katrina will bring at least 3 quote packages to the next SAC meeting. Avoid "Pineapple".

5) Student Services / Programs

Music Therapy has ended for this year but went very well. This was paid out of the student support fund.

6) New Business

School logo/mascot concept proposal

→ Send out poster to community Amherst School for ideas. Take the idea and elevate it with design.

→ Goal to get it out before March Break.

→ Run in community for Month of March.

→ Review in April.

Third party school: Deanna & Jennifer to look into this. PMG Spirit Wear could be an option.

7) Next Meeting

To be determined.