



Smokey Drive SAC Meeting Minutes Minutes: Meeting #4

Meeting Date Jan 23, 2025 **Meeting Time** 6:00 PM - 7:00 PM Atlantic Time (Canada)
Meeting Location Smokey Drive Elementary School

Overview Halifax Regional Centre for Education:
 "SACs are responsible for advising principals and Regional Centres (or the CSAP) on various matters, such as the development of policies that promote student achievement and safe and inclusive schools, communication with parents and the school community, and any other matters referred to the SAC by the principal, RCE, CSAP, or the Minister."

Scheduled Attendees:

- Katrina Longard, Principal Smokey Drive (klongard@hrce.ca) - Present
- Christina Garrett, Vice Principal Smokey Drive (cgarrett@hrce.ca) - Absent
- Tera Belfield, Teacher Smokey Drive (tbelfield@hrce.ca) - Absent
- Michelle Sparkes, Teacher Smokey Drive (msparkes@hrce.ca) - Present
- Katie MacPherson, Parent Representative (kmacpherson10@gmail.com) - Present
- Deanna Jones, Parent Representative (iamdeannaj@hotmail.com) - Present
- Lindsay McKay, Parent Representative (lindsaymckay@dal.ca) - Present
- Shanna Thompson, Parent Representative (slthompson@live.ca) - Present
- Daniece Brade, Parent Representative (dbrade30@gmail.com) - Present
- Kara Hobbs, Parent Representative (hobbskara@gmail.com) - Present

PRINCIPAL'S REPORT

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Enrollment/Configuration Update				Open
Official Documented Meeting Minutes Enrollment staying steady 265.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.3	1	Emergency Drill Information				Open
Official Documented Meeting Minutes N/A for this month.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.5	3	Student Success Plan (SSP)				Open
Official Documented Meeting Minutes Katrina to send updated SSP as we are heading into cycle 2. Cycle dates have been given. Short cycle planning. Data collection done by teachers and then providing strategies. Cycle 1: Literacy: - Improving literacy with continuing to use UFL student writing. - High frequency words and how to write and sentence (younger grades) / proper paragraphs (older grades). - Grade primaries are meeting benchmark. - Grade 1's meeting benchmark except for 5 children but they now have support for this. - Grade 2/3's having more trouble and a targeted intervention and getting support for this. Have seen good gains thus far. Math: - Older grades focusing on fact fluency and groupings.						



- Systematic and more fun approach for kids and making math more hands on.
- Students as a whole at Smokey seem to be stronger in math than in literacy.
- Grades 3-5: Flexible groups between classes. This is a logistical challenge. Progress is good but hard to schedule.
- Ordering math equipment through other funds/grants. Ex: Decks of cards, dice with more 6 faces.

Well Being:

- Little Spot lessons being led by Jade.
- Second Step being led biweekly by the guidance counsellor. Looking at maybe increasing this?
- Morning announcements for reminders.
- Positive affirmations written down once a week and reiterated everyday.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.6	3	Lunch Program				Open
Official Documented Meeting Minutes All classes are still ordering. Most popular items are wraps, pizza, pastas. Feedback given has been that a new cycle of options are needed. Not as much waste as before.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.7	3	December Concert				Open
Official Documented Meeting Minutes Huge kudos to Ms. Tindell for the success of the Christmas concert. Sound equipment was split with Sycamore Lane. The format of it all being done in one day will not be like this next year. It was too much. We cannot do all in one day due to fire regulations. Will be split and done in two days next year. Front row raffle draw well received.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.8	3	Professional Practice / Progress Conferences				Open
Official Documented Meeting Minutes - Professional Practice days are teacher directed and more about what teachers would like to talk about and collaborate with other teachers. - Progress Conferences: Well received. Looking into more student led conferences.						

INFORMATION SHARING

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	3	Kadoodle Money				Open
Official Documented Meeting Minutes Current balance: \$7457.76. Interested in purchasing a class set of iPads for P-2. They are \$420 plus tax per iPad. We will need P-2 update on how many iPads is needed to make final decision.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	1	SAC Funds				Open
Official Documented Meeting Minutes Current balance: \$5266.00. No teaching tools are needed at this time. If tools are needed for the future it needs to be towards the SSP.						





Grade 3's need magnetic letters, cookie sheets.

Chromebook cart is needed and will be used. The cost coming out of the account will be \$2657.65.

5 classrooms in P-2 asking for books to support literacy/UFLI. Amount would be an estimated \$3700.00. We will use all of SAC funds for this and remainder of money will come from Kadoodle.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.5	2	Mental Health Goal				Open
Official Documented Meeting Minutes No update this month.						

ANY NEW BUSINESS

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	4	Registration Month				Open
Official Documented Meeting Minutes February is registration month and it is all done online. Children need to be 4 by December 31, 2025 for Preprimary and 5 by December 31st, 2025 for Primary.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	4	Review of Committee Roles				Open
Official Documented Meeting Minutes Co-Chair: Shanna Thompson Co-Chair: Kara Hobbs Minutes: Katie MacPherson (next year to look at being chair)						

NEXT MEETING DATE

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Next Meeting Date				Open
Official Documented Meeting Minutes Next meeting to be held on Thursday, February 20th @ 6:00pm.						

